

ADMINISTRATIVE ORDER  
NO. 07-98-04

IN THE CIRCUIT COURT OF THE  
NINTH JUDICIAL CIRCUIT, IN AND  
FOR ORANGE COUNTY, FLORIDA

**ADMINISTRATIVE ORDER GOVERNING COLLECTION OF FEES  
AND CONTINUANCES IN TRAFFIC INFRACTION CASES**

**WHEREAS**, certain vehicle violations under Florida Statute 318.14 can be efficiently disposed of through the payment of a fine in lieu of attending a court hearing; and

**WHEREAS**, when a defendant in a traffic infraction case elects to appear at a hearing, court costs, including the cost of issuing subpoenas, are incurred by the court; and

**WHEREAS**, sometimes prior to the time of a defendant's scheduled court hearing but after subpoenas have been issued, a defendant elects to enter a guilty plea and satisfy the fine in lieu of attending the previously scheduled hearing;

**NOW, THEREFORE, I**, Belvin Perry, Jr., pursuant to the authority vested in me as Chief Judge of the Ninth Judicial Circuit of Florida and Florida Rule of Judicial Administration 2.050, do hereby order the following:

1. If a defendant in a traffic infraction case requests a hearing, and prior to the scheduled hearing time but after subpoenas have been issued, elects to cancel the hearing, plead guilty and satisfy the fine, that defendant must pay a fifteen dollar (\$15.00) cancellation fee per case in addition to the civil penalty.. The cancellation fee and fine, payable to the Clerk of Court, must be paid at least twenty four (24) hours prior to the hearing if paid in person, or paid at least seven (7) days prior to the hearing if paid by mail.

2. If a defendant requests a continuance, the Clerk shall forward the request to the judge's or hearing officer's judicial assistant for handling. A continuance will not be granted unless it is requested at least ten (10) days prior to the hearing date.

3. This Administrative Order shall become effective immediately.

**DONE AND ORDERED** at Orlando, Florida this 26<sup>th</sup> day of August, 1998.

/s/ Belvin Perry, Jr.  
Belvin Perry, Jr.  
Chief Judge

Copies to:

All Circuit & County Judges, Ninth Judicial Circuit  
State Attorney's Office, Ninth Judicial Circuit  
Public Defender's Office, Ninth Judicial Circuit  
General Counsel, Orange County Sheriff's Office  
Orange County Corrections  
Orange County Bar Association  
Bar Briefs, Orange County Bar Association  
Paul C. Perkins Bar Association  
Hispanic Bar Association  
Clerk of Courts, Orange County  
Orange County Law Library  
Clerk of Courts, Osceola County  
The Osceola County Bar Association  
The Osceola County Law Library  
The Osceola County Sheriff's Office  
The Osceola Dept. Of Corrections-Jeff Elkins-Director  
Office of the Statewide Prosecutor  
Central Florida Criminal Defense Attorneys Association

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