

**AMENDED ADMINISTRATIVE ORDER ESTABLISHING PROCESS
FOR DISSEMINATING FIRST APPEARANCE FACESHEET AT
THE BOOKING AND RECEIVING CENTER**

WHEREAS, pursuant to Article V, section 2(d) of the Florida Constitution and section 43.26, Florida Statutes, the chief judge of each judicial circuit is charged with the authority and the power to do everything necessary to promote the prompt and efficient administration of justice; and

WHEREAS, Florida Rule of Judicial Administration 2.215(b)(3) states the chief judge “shall, considering available resources, ensure the efficient and proper administration of all courts within this circuit;”

NOW, THEREFORE, I, Donald A. Myers, Jr., in order to facilitate the efficient and timely disposition of judicial business, and pursuant to the authority vested in me as Chief Judge of the Ninth Judicial Circuit of Florida under Florida Rule of Judicial Administration 2.215, hereby order that, **effective immediately** unless otherwise provided herein, to continue until further order, and superseding any provisions in prior Administrative Orders which may be inconsistent:

1. Orange County Pretrial Services staff shall provide a copy of all available First Appearance Face Sheets for review by the Public Defender at all First Appearance hearings held at the Booking and Receiving Center.
2. After the court hearings, the Public Defender shall return all copies of First Appearance Face Sheets to the Orange County Pretrial Services staff.
3. The Clerk of Court shall file a complete Initial Appearance Face Sheet in the court file. The First Appearance Face Sheet shall not be a publically viewable document on the Clerk of Court’s web portal.
4. Administrative Order No. 2019-02 is vacated and set aside except to the extent that it has been incorporated and/or amended herein. Vacating an Administrative Order that vacates a prior Order does not revive the prior Order.

DONE AND ORDERED at Orlando, Florida, this 1st day of October, 2019.

_____/s/_____
Donald A. Myers, Jr.
Chief Judge

Copies provided to:

Clerk of Court, Orange County
Clerk of Court, Osceola County
General E-Mail Distribution List
<http://www.ninthcircuit.org>